**WILLIAM & MARY LAW SCHOOL**

**REQUEST TO TAKE NON-LAW SCHOOL COURSE**

*Note: You are not permitted to enroll on-line for non-law courses. All requests to enroll in non-law courses must be submitted to the Law School Registrar for processing and registration.*

Term the course will be taken (circle one): FALL SPRING SUMMER

Date: \_\_\_\_\_\_\_\_\_\_\_ Student ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class Year: 1L 2L 3L LLM

Have you taken any other non-law courses?: YES NO If yes, how many credit hours have you earned?: \_\_\_\_\_\_\_\_

Title(s) of course(s) previously taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



# LAW SCHOOL POLICY

A law student may earn up to six credit hours towards his or her JD degree earned in courses taught at William & Mary outside the Law School. With the prior approval of the Associate Dean for Research and Faculty Development, these non-law school credits will be counted towards the total required for the J.D. degree. Non-Law School credits will be reported on the Law School transcripts as “Pass” grades and will not be considered in computing a grade point average. A student taking an approved non-Law School course must earn a grade of “C” or higher, or “Pass” (if graded on a Pass/Fail basis).

In order for the non-Law School course to be approved, the dean’s office must find that the proposed course: 1) is intellectually and academically rigorous, 2) is offered at the post-undergraduate or advanced undergraduate level (except for demonstrated good cause), 3) does not consider material covered in a course previously taken by the student, 4) significantly advances the student’s legal and/or professional training.

This form must be submitted to the Law School Registrar no later than the Wednesday of add/drop. The following documents must be attached:  1) a catalogue description or other detailed description of the course; and 2) a detailed statement explaining how the proposed non-Law School course would satisfy each of the requirements set forth above.

**A law student may also register for non-Law School course work without earning J.D. credit.**

**COURSE**

TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ INSTRUCTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*CRN: \_\_\_\_\_\_\_\_ DEPT: \_\_\_\_\_\_\_\_ NUMBER: \_\_\_\_\_\_\_\_ SECTION: \_\_\_\_\_\_\_\_ CREDIT HOURS: \_\_\_\_\_\_\_\_

*\*E.g., DEPT: BUS NUMBER: 203 SECTION: 04*

**\*Graduate Business courses must be approved by the MBA, Flex or MAcc Program Director.** *Law students are not permitted to enroll in Bus 582, Legal Environment of Business.* **Undergraduate Business courses must be approved by the Undergrad Business Program Director.**

**Forms submitted without the course description, statement of explanation and non-Law School approvals will be returned.**

**FOR CREDIT** \_\_\_\_\_\_\_  **AUDIT \_\_\_\_\_\_\_**

**APPROVALS**

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Instructor Department Chair (if required)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE REGISTERED:\_\_\_\_\_\_\_

Associate Dean for Research and Faculty Development *regis/forms/nonlaw.frm 7/16*