



NON-LAW SCHOOL COURSE REQUEST

You are not permitted to enroll 'on-line' for Non-Law courses. Submit completed form to Law School Registrar, room 104, no later than the Wednesday of add/drop for processing and registration.

Term: Fall Spring Summer **Year:** 2018 2019 2020

Student Name: _____ **Student ID#:** _____

Class Year: 2L 3L LLM **For Credit, or For Audit**

***Course Subject:** _____ **Course Number:** _____ **Course Section:** _____
*E.g., DEPT: BUS NUMBER: 203 SECTION: 04

Course Title: _____

CRN: _____ **Course Instructor:** _____ **Credit Hours:** _____

Have you taken any other non-law courses: Yes No **If yes, how many credit hours earned?** _____

Title(s) of course(s) previously taken: _____

Forms submitted without the course description, statement of explanation and non-Law School approvals will be returned; please review guidelines and criteria below.

NON-LAW SCHOOL COURSE

A law student may earn up to six credit hours towards his or her JD degree earned in courses taught at William & Mary outside the Law School. Students must be in good standing at William & Mary, both academically and judicially, in order to request or receive approval of non-law course credit. With the prior approval of the Associate Dean for Academics or the Vice Dean, these non-law school credits will be counted towards the total required for the J.D. degree. Non-Law School credits will be reported on the Law School transcripts as "Pass" grades and will not be considered in computing a grade point average. A

In order for the non-Law School course to be approved, the dean's office must find that the proposed course: 1) is intellectually and academically rigorous, 2) is offered at the post-undergraduate or advanced undergraduate level (except for demonstrated good cause), 3) does not consider material covered in a course previously taken by the student, 4) significantly advances the student's legal and/or professional training.

This form must be submitted to the Law School Registrar no later than the Wednesday of add/drop. The following documents must be attached: 1) a catalogue description or other detailed description of the course; and 2) a detailed statement explaining how the proposed non-Law School course would satisfy each of the requirements set forth above.

A law student may also register for non-Law School course work without earning J.D. credit.

Student Signature Required	
Student Signature:	Date:
In Supervising Faculty Member Approval	
Faculty Signature:	Date:
Faculty Printed Name:	
Department Chair Signature (if required)	
Chair Signature	Date:
Chair Printed Name:	
Associate Dean for Academics or Vice Dean Approval	
Dean Signature:	Date:
Office Use Only	
Date Processed: <input type="checkbox"/> SHACRSE <input type="checkbox"/> SFAREGS <input type="checkbox"/> LEVEL <input type="checkbox"/> EMAIL <input type="checkbox"/> UR	