



### LL.M. GRADING POLICY ELECTION

The LL.M. grading policy election form allows LL.M. students to elect the Honors/Pass/Fail scale, rather than a letter-grade scale, in any semester, and should be given careful consideration prior to signing. The election of H/P/F, once made, is irrevocable. Note; a new LL.M. Grading Policy Election form must be submitted to the Law School Registrar for each academic semester you elect the H/P/F scale. Please review the following policy guidelines prior to signing and submitting the form.

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#### LAW SCHOOL POLICY

LL.M. students may elect, in any semester, to be graded on an Honors/Pass/Fail scale, rather than on a letter-grade scale, for all coursework in that semester. **Such an election must be made by 4:00 p.m. on the last day of Add/Drop week in that semester and, once made, is irrevocable.** The option must be exercised with respect to all coursework in a semester.

LL.M. students who wish to avail themselves of the Honors/Pass/Fail grading option must communicate that intention by the end of the Add/Drop week by submitting a Grading Election form to the Law School Registrar. **If a form is not submitted by the deadline, the student will be subject to the standard grading scale in all courses that semester.**

Courses that are offered to all students only on a Pass/Fail basis will not award Honors grades.

Students considering this grading option should be aware that eligibility for admission to a state bar, for admission to a J.D. or other educational program, for third-party funding, or for other programs may be affected by the number of courses taken for other than a letter grade.

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**STUDENT NAME:** \_\_\_\_\_

**W&M STUDENT ID:** \_\_\_\_\_

**TERM; SUMMER/SPRING/FALL:** \_\_\_\_\_ **YEAR:** \_\_\_\_\_

I have consulted with my LL.M. Advisor, or their designee, \_\_\_\_\_, and I have read and understood the LL.M. Grading Election policy and information provided.

I understand that by printing, signing, and submitting this form, all of my grades for the semester indicated above will be converted to the Honors/Pass/Fail scale, and once submitted, is irrevocable. I am aware of the effect that this grading conversion will have on my William and Mary transcript and on the number of pass/fail credits I will earn.

**Student Signature Required:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Office Use Only:** Submitted \_\_\_\_\_ SSASECT \_\_\_ SFAREGS \_\_\_ DW \_\_\_ Processed \_\_\_\_\_