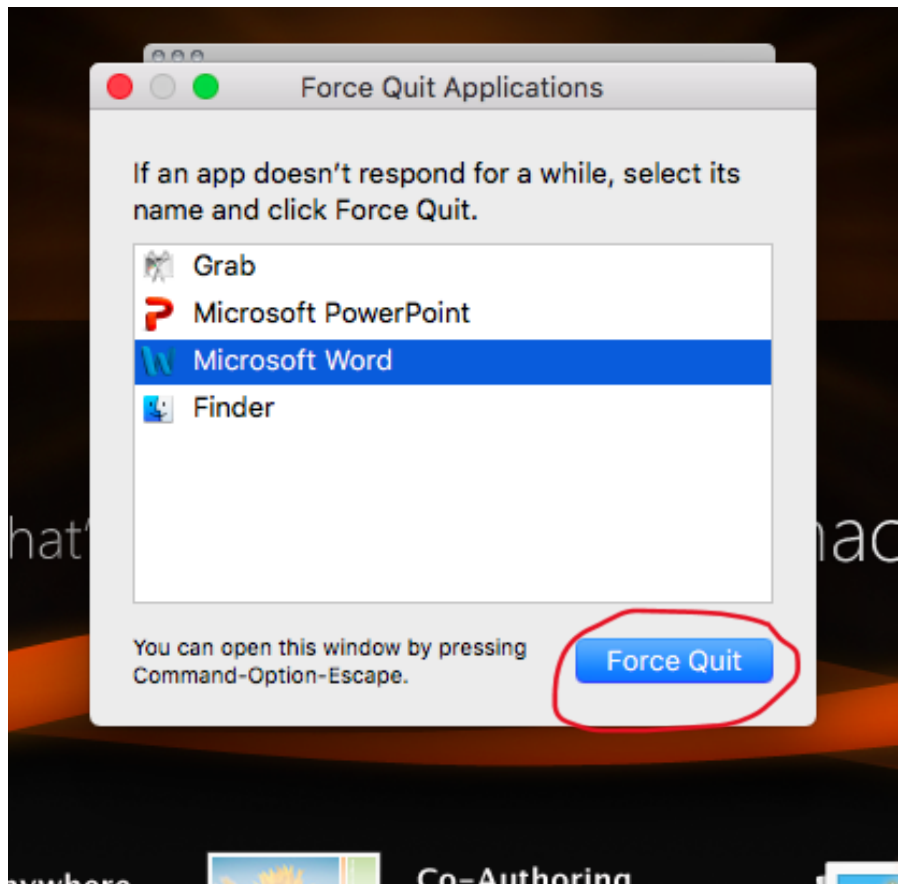


## Instructions to Force Quit Applications on a Mac

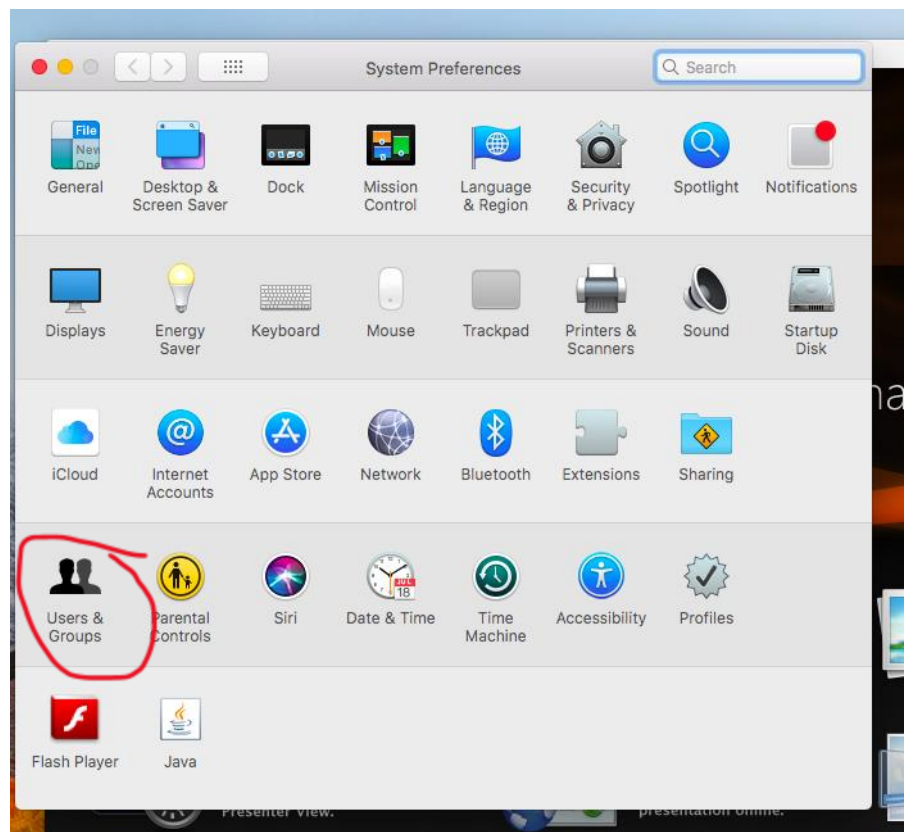
1. Save all work.
2. Click on the Apple symbol at the top left of your screen.
3. Select 'Force Quit' from the drop down menu.
4. A window will appear. Select the files and click 'Force Quit'



## Instructions to Adjust Login Options.

Because you are restarting your computer, you also want to set your login options, so applications are not automatically running when you restart your computer.

1. Go to System Preferences.
2. Select 'Users & Groups'.



3. Select the current user.

4. Click on 'Login Items'.

5. Select the items from the menu and then click the (-) option.

6. Restart your computer.

7. Confirm all applications are closed.

8. Open Exam4 and select 'Prepare a new exam'.

9. If you are taking an 'open' exam you will should then be able to access resources on your computer. If you are taking an Open Laptop + Network or Takehome exam, you will be able to access the internet, as well.

